



IOWA – EIP Assessment Implementation and Migration Weekly Project Status Report

Weekly Status Report

Submitted by: **Jim Carter**

Week Ending: **December 24, 2004**

PROJECT STATUS

Overall Project Status Level

Green

ACTIVITIES PERFORMED DURING THE PERIOD

- Conducted project implementation workshop
 - Finalized key activities with ‘fleshed-out’ details
 - Developed time line
 - Drafted presentation report, considering risk, cost, time lines, and other factors

PROBLEMS, CONCERNS AND RECOMMENDATIONS

1. No problems or concerns at this time.

ACTIVITIES SCHEDULED FOR NEXT WEEK

- Week 4 –
 - Finalize presentation report
 - Develop team portion of Governor’s presentation



IOWA – EIP Assessment Implementation and Migration Weekly Project Status Report

Centralized Procurement—James Carter, Facilitator/Ashley Super, Chair

Complete <input checked="" type="checkbox"/>	Deliverable	Status	Due Date and Owner	Date Completed
<input checked="" type="checkbox"/>	Team Mission Statement	Complete	12/9/04	12/9/04
<input checked="" type="checkbox"/>	Weekly Status Report	Complete	12/16/04	12/15/2004
<input checked="" type="checkbox"/>	Develop Risk Assessment	Complete	12/23/04	12/21/04
<input checked="" type="checkbox"/>	Define Barriers and Issues	Barriers identified	12/16/04	12/21/04
<input type="checkbox"/>	Conduct Risk Assessment		n/a	
<input checked="" type="checkbox"/>	Prioritize Risk	Risk acknowledged	12/16/04	12/21/04
<input checked="" type="checkbox"/>	Define Mitigation Plan	Mitigation noted	12/21/04	12/21/04
<input type="checkbox"/>	Develop Project Plan	Drafted for final redline	12/23/04	12/21/04
<input checked="" type="checkbox"/>	Work plan with realistic timeframes for implementation	Complete	12/21/04	12/21/04
<input checked="" type="checkbox"/>	Implementation costs (but not by fiscal year)	Complete	12/21/04	12/21/04
<input type="checkbox"/>	Budget Process guidelines		n/a	
<input checked="" type="checkbox"/>	Process maps and control points (Gantt chart)	Complete	12/21/04	12/21/04
<input type="checkbox"/>	Project Plan dealing with Critical applications and setting priorities for installation		n/a	
<input type="checkbox"/>	Resources to implement consolidation/on-going needs		n/a	
<input type="checkbox"/>	Installation plans (include disposition of existing hardware and software)		n/a	
<input type="checkbox"/>	Business requirements during transitional and final phases of consolidation		n/a	
<input checked="" type="checkbox"/>	Cultural Considerations	Cultural considerations noted		12/21/04
<input type="checkbox"/>	Define barriers and issues		n/a	
<input type="checkbox"/>	Communications Plan		n/a	
<input type="checkbox"/>	Staffing Plan		n/a	

Project Status Report

2

12/28/04

© Coeur Business Group, Inc. All Rights Reserved. This document is PROPRIETARY and CONFIDENTIAL and may not be duplicated, redistributed, or displayed to any other party without the expressed written permission of Coeur.





IOWA – EIP Assessment Implementation and Migration Weekly Project Status Report

Complete <input checked="" type="checkbox"/>	Deliverable	Status	Due Date and Owner	Date Completed
<input type="checkbox"/>	State Code Changes	None identified	n/a	
<input checked="" type="checkbox"/>	Develop Key Activities and Framework for Recommendations	Complete	12/23/04	12/21/04
<input checked="" type="checkbox"/>	Define Key Activities	Complete	12/9/04	12/21/04
<input checked="" type="checkbox"/>	Define Event Horizons	Complete	12/16/04	12/21/04
<input checked="" type="checkbox"/>	Define Milestones and Expected Outputs	Complete	12/16/04	12/21/04
<input checked="" type="checkbox"/>	Define Implementation Cost Elements	Complete	12/21/04	12/21/04
<input type="checkbox"/>	Presentation Package for Governor		1/14/05	
<input type="checkbox"/>	Develop Executive Presentation		12/21/04	
<input type="checkbox"/>	Final Presentation Review		1/11/05	
<input type="checkbox"/>	Executive Sponsor Reviews		1/13/05	
<input type="checkbox"/>	Executive Presentation		1/14/05	